

**Written statement of a key decision**  
**Cabinet Member housing, regulatory services and community**

<b>Title</b>	<b>Award of CCTV/Security Monitoring Staffing Contract</b>
Decision maker	Cabinet Member housing, regulatory services and community Information about cabinet, including the names and contact details of the cabinet members, can be found here: <a href="http://councillors.herefordshire.gov.uk/mgCommitteeDetails.aspx?ID=251">http://councillors.herefordshire.gov.uk/mgCommitteeDetails.aspx?ID=251</a>
Date of decision	22 August 2022
Report exemption class	Part exempt
Reason for being a key decision	This is a key decision because it is likely to result in the council incurring expenditure which is, or the making of savings which are, significant having regard to the council's budget for the service or function concerned. A threshold of £500,000 is regarded as significant.
A notice was served in accordance with Part 3 (Key decisions) of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.	
General exception or special urgency (as defined in the constitution)	No
Purpose	To approve the award of the contract for the provision of the CCTV/Security Monitoring Staffing Contract following a competitive tender exercise.  An open tender was issued in compliance with the Public Contracts Regulations 2015 and the council's Contract Procedure Rules. A preferred bidder has been identified through a compliant evaluation process. All of the compliant tender responses were in excess of the anticipated budget figure for the contract and the evaluation scoring reflected this.
<b>Decision</b>	<b>That:</b>  <b>a) a contract be awarded for a 3 year contract with the option to extend for a further 2 years to Enigma CCTV Ltd to supply staff to monitor the council's CCTV cameras across the county, and provide CCTV and security staff to work within the Maylord Orchard</b>

	<b>Centre for the agreed sum of £1,784,859.</b>
Reason for the decision	As set out in the report. Documents relating to this decision are available at <a href="http://councillors.herefordshire.gov.uk/mglIssueHistoryHome.aspx?IId=50042624">http://councillors.herefordshire.gov.uk/mglIssueHistoryHome.aspx?IId=50042624</a>
Options considered	<p>1. Do nothing. The council has an established CCTV service that covers Hereford City and the market towns of Ledbury, Leominster and Ross-on-Wye. Due to uncertainty over future revenue budget commitments from West Mercia Police and Crime Commissioner, the contract has already been extended on two previous occasions and now needs to be re-procured as any further extension will result in the contract not complying with the requirements of the Public Contract Regulations 2015.</p> <p>The current contract comes to an end on 31 August 2022. Without proactive monitored public space CCTV for Herefordshire and Maylord Orchard Centre there could be an increase in undetected crime and anti-social behaviour.</p> <p>2. Not award the contract following the tender process. This option is not recommended as it could lead to a legal challenge and result in reputation damage to the council.</p>
Declarations of interest (see below)	
Call-in expiry date (decisions are not subject to call-in where special urgency provisions apply)	26 August 2022

Councillor: .....	Date 22 August 2022
Cabinet Member housing, regulatory services and community (Councillor Ange Tyler)	

- a record of any conflict of interest declared by any executive member who is consulted by the member which relates to the decision;
- and
- in respect of any declared conflict of interest, a note of dispensation granted.